Information Seminar 2024

- **Capital Grants**
- **External Infrastructure Subsidy Scheme**
- **Master Plan Grants**

Queensland Independent Schools

BGA
Block Grant Authority

BGA Team

Gary Adsett
0427 315 283

- Administration of Australian Government Capital Grants Program (CGP)
- Educational need analysis
- Project detail and project cost analysis

Rod Morris
0419 522 464

- Administration of State Capital Assistance Scheme (SCAS) and Capital Assistance Supplementary Scheme (CASS)
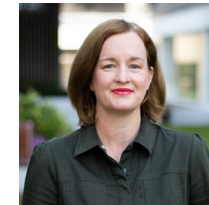- Financial analysis

Kylie Burnett
0409 894 238

- Administration of External Infrastructure Subsidy Scheme (EIS)
- Administration of Trade Training Centres in Schools Program and Trade Skills Centres (TTC/TSC)
- Educational need, project detail and project cost analysis

Maria Brookes
07 3228 1573

- Payments to schools
- Application technology

Shannon Service
07 3839 2142

- Application materials distribution
- Client Portal Administration
- School visit logistics

Hayley Hunter
07 3839 2142

- Application materials distribution
- Information seminar logistics
- Administration support

Agenda

Funding available in 2024

GMS & Client Portal

Building school capacity

Q & A

Site tour

Funds Available for 2024

CAPITAL GRANTS PROGRAM (CGP)	STATE CAPITAL ASSISTANCE SCHEME (SCAS)	EXTERNAL INFRASTRUCTURE SUBSIDY SCHEME (EIS)
Including Master Plan Grants	*Including Capital Assistance Supplementary Scheme (CASS)*	
$18.41m	**$52.64m**	**$4.99m**

AUSTRALIAN GOVERNMENT

STATE GOVERNMENT

Application Timeline

28/03/2024
Part 2 of Application Submitted

20/11/2023
2024 Application Round Opens

24/10/2023 - 16/02/2024
Arrange a meeting with BGA Staff

1/03/2024
Part 1 of Application Submitted

| 1/11/2023 | 1/12/2023 | 1/01/2024 | 1/02/2024 | 1/03/2024 |

24/10/2023

28/03/2024
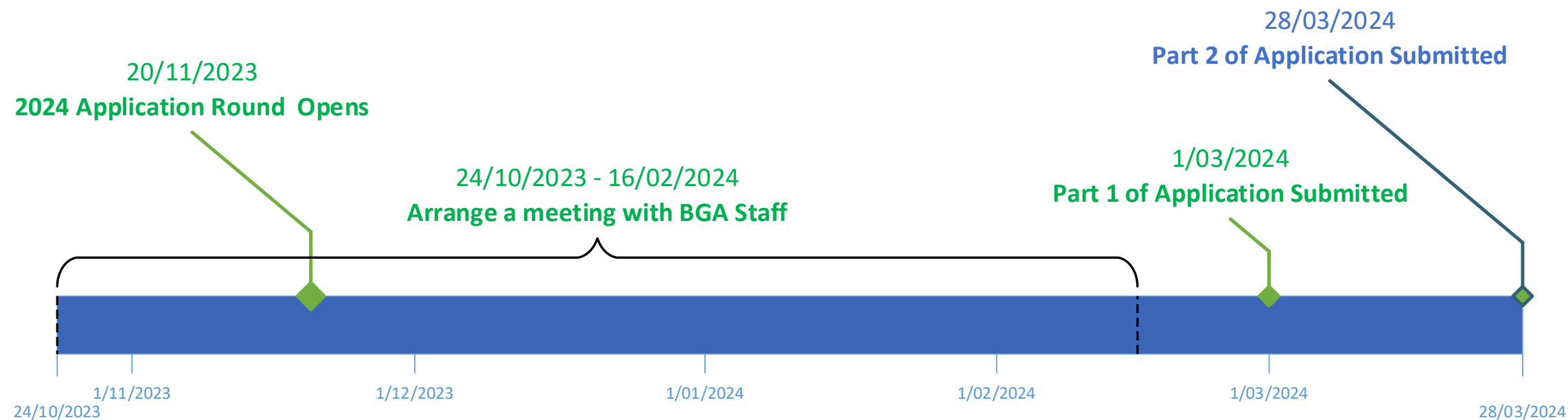
2024 Application and Changes
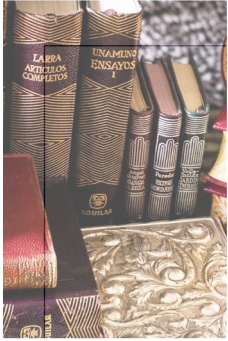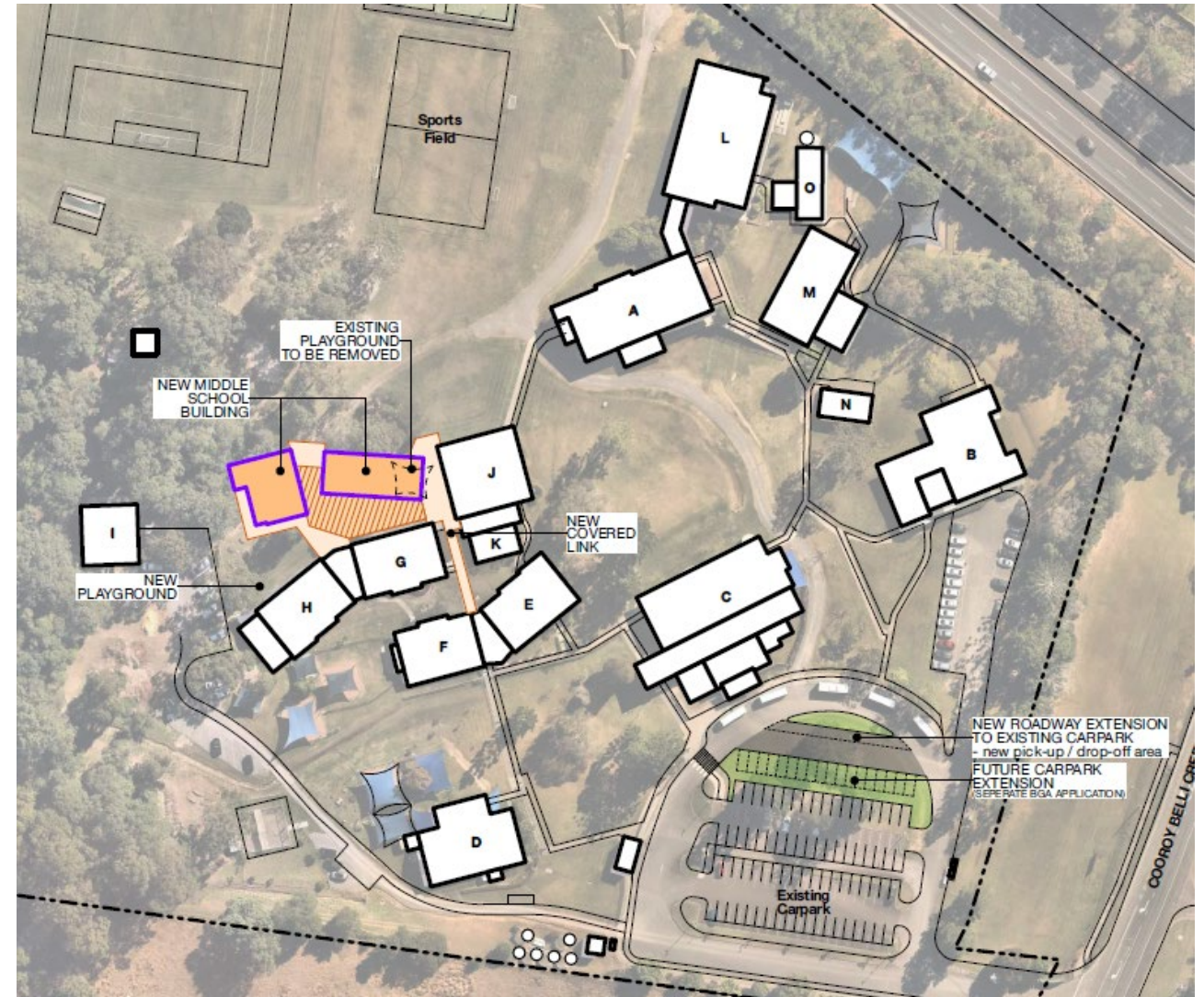
Justification section

Below-the-line costs

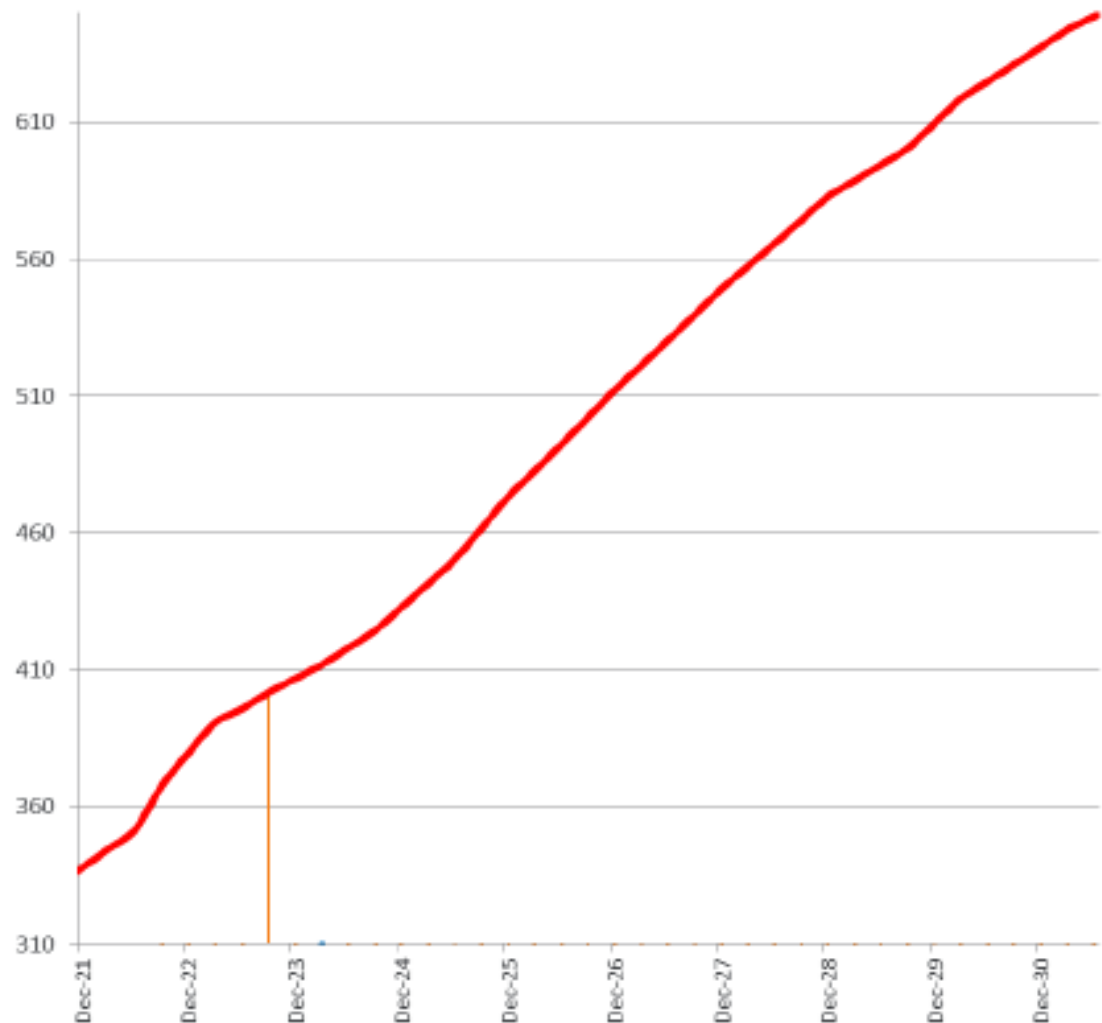Aerial view of the site and project location. Stitch Drawings.

No hard copies

Aerial View

Below-the-line Costs

	2020	2021	2022	2023
Total Below-the line Costs	$40M	$42.5M	$39M	$49.9M
Total Project Cost (MVP)	$202M	$201.6M	$252.3M	$282.8M
% of Total Project Cost (MVP)	19.85%	21.09%	15.53%	17.66%

QIS BGA Construction Rates

Construction rates set at a level equivalent to EQ education facilities

Essential Reading and Application Support

Learning Places and Spaces

Construction Costs and Functional Area Descriptors

Application Help Notes

Video content

Contact QIS BGA office directly for support

Grant Management System (GMS) and the Client Portal

Intent - Applications

- The one place for schools to make all grant applications

- Provides a methodical approach for the completion of applications

- Work in a paperless mode, as often as possible

Intent - Grant Administration

- The one place to view historical project records

- Easy access to and submission of documents at each stage of the grant process

- No more e-mails with grant documents as attachments- hooray!

Legal Matters- Privacy Considerations

We will

- Collect names, phone numbers and emails, electronically, to assist us assess applications and manage grants

We will

- Maintain any personal information collected in Australia and according to our Privacy Policy

We are

- Unable to admit users to the Client Portal who do not want their details collected and stored

Legal Matters- Terms and Conditions

Users will

- Need to register as a Client Portal User:
  - Accept the T and Cs
  - Agree to the Privacy considerations

Users will

- Enter into the Terms and Conditions as an agent of the Approved Authority which you represent

Users are

- Indicating an agreement to be bound by the Terms and Conditions by proceeding to use the Enquire solution

Client Portal Roles- Assigned Permissions

Key Contact

- Receives ALL notifications sent by QIS BGA
- One key contact per organisation - system constrained

Account Administrator

- Invites, removes and manages the currency of contacts in a school's business account

Standard User

- View, update, submit applications and grant administration documentation
- View data and document records across all areas of the school's business account

Accountable Officer

- Holds overall accountability for the school's participation with QIS BGA as an agent of the Approved Authority

Client Portal Roles - Operational Arrangements

- Approved Authorities and their schools are responsible for determining the roles to be assigned to users.
- Consider:
  - Who should be able to view application materials and grant records?
  - Who will work on an application in the Portal?
  - Who can view and authorise an application?
  - Who will submit an application?
  - Who should receive QIS BGA task notifications?
  - Who will submit the required grant administration documents?
  - Are you a user responsible for more than one school?

Application, Assessment & Administration

Application requirements and content remains the same	Assessment process remains the same	New grant administration procedures BUT requirements remain the same.
• EIS/Master Plan: detailed online capture of all application data via the Client Portal • Capital Grants: existing application spreadsheet with access/submission via the Client Portal	• EIS/Master Plan: same assessment process • Capital Grants: same assessment process and school visits	• All Programs: same grant related administration activities BUT managed via the Client Portal

Client Portal Home Page

Client Portal Home Page- Make an Application

Making EIS Applications

EIS DEC23 Application

- Access from the QIS BGA website link

- Last round using the current downloadable application template

EIS MAR24 Application

- Access from the QIS BGA Client Portal

Client Portal Home Page- Tasks

Workflows

- Access

- Upload

- Submit

Stages of Grant Administration
CGP/SCAS

Access Agreement

Submit Tender Issue Plans

Access Results of Tender Form

Submit Construction Contract Details

Access Claim Form (25% complete)

Access Claim Form (50% complete)

Access Claim Form (100% complete)

Access Final Completion Certificate

Access Final Costing Certificate

Submit Opening Ceremony Evidence

Submit Recognition Requirements

Client Portal Home Page- All Project Access

Next steps

Submit tender drawings for approval
- Submit results of tender
- Submit funding claims
- Submit other acquittal documentation

20/11/2023
Launch of GMS

4/12/2023
Management of Active Agreements Goes Live

20/11/2023 27/11/2023 4/12/2023 11/12/2023 18/12/2023 25/12/2023 31/12/2023

To receive a capital grant application, a school first needs to activate its access in the GMS Client Portal

Contact QIS BGA Office via phone or email to initiate this step

To submit documentation, a school first needs to activate its access in the GMS Client Portal

Contact QIS BGA Office via phone or email to initiate this step

Helpdesk
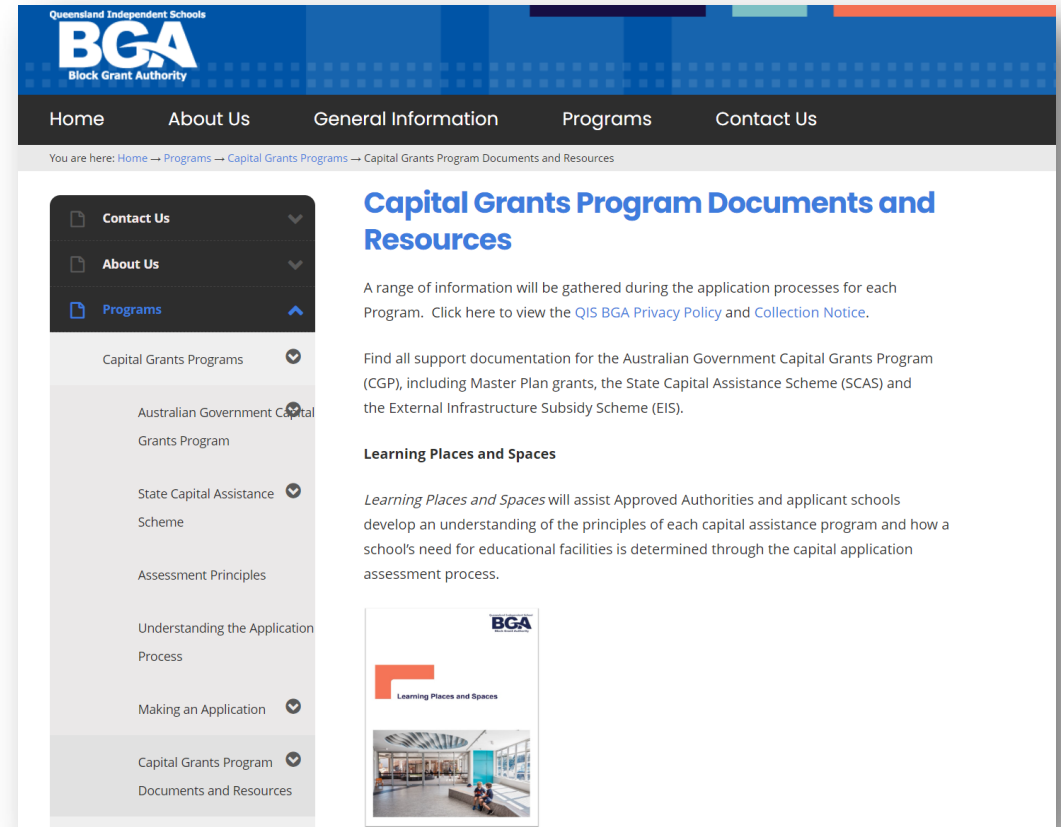
- The QIS BGA team is here to assist:
  - help videos
  - user guide

- Further communications to be provided in coming weeks

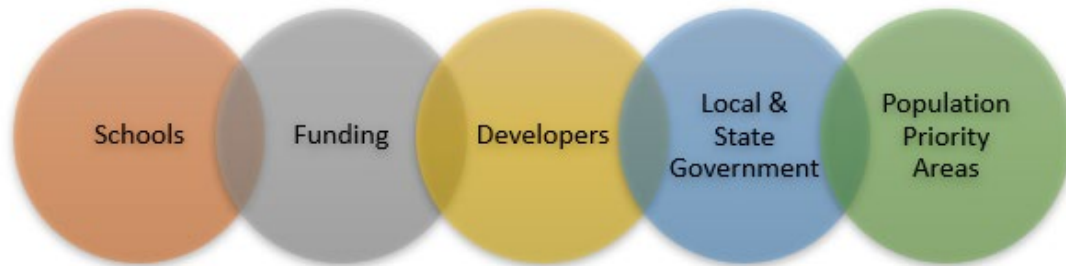- If more information is needed, make phone contact.

Building School Capacity

New School Strategy

Joint initiative of QIS BGA and ISQ

To be student centred where the built environment within schools contributes to educational outcomes being maximised across the Queensland Independent School sector where choice and diversity is celebrated.

Why

Mission

To be student centred where the built environment within schools contributes to educational outcomes being maximised across the Queensland Independent School sector where choice and diversity is celebrated.

Why

Increase school leader capacity to positively contribute to the design, construction and activation of a new or refurbished building

Mission

What

How

Queensland independent schools are creating value for money educational spaces that align with contemporary educational philosophy and practice and respond to demographic trends.

To distribute capital funding in accordance with Government guidelines where commitments to continuous improvement, proactive and evidence informed decision making, and mutually beneficial relationships are upheld to maximise the operational effectiveness of the QIS BGA.
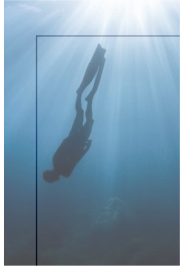
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Capacity Building

Master Plan Tool Kit

Design Principles Tool Kit

Design & Construction Forum and Deep Dives
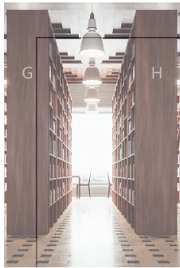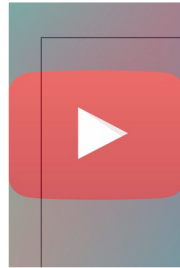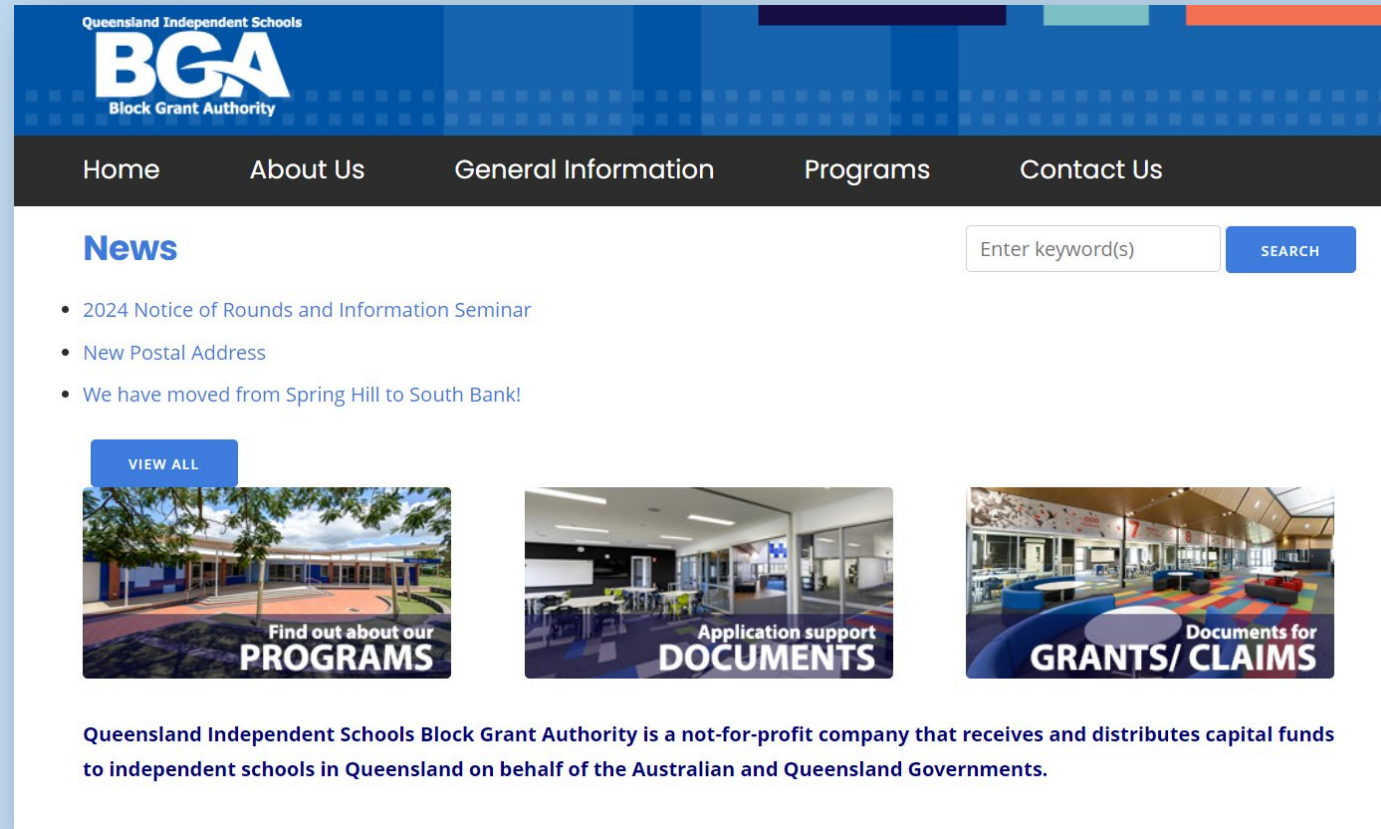
Post Occupancy Tool Kit

Photo Library

Video Resources

Questions

Need more information?

Available on QIS BGA website

- What is QIS BGA and how does it work?

- Application support for capital grant applications

- Advice and application links for:
  - External Infrastructure Subsidy Scheme
  - Master Plan Grants

Thank You

QIS BGA would like to thank the following Schools for hosting the Information Seminars:

- Trinity Anglican School
- Tec-NQ
- King's Christian College, Pimpama
- Rockhampton Girls Grammar School

- Highlands Christian College
- St Luke's Anglican School
- The Lakes College

Feedback and are you applying in 2024?

Queensland Independent Schools

BGA

Block Grant Authority

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