

School: _____

Date: _____

Guide Reference: Step 1: Project preparation and approach

Objective: Set up to create a successful sustainability strategy.

The toolkit should be used in conjunction with the Sustainability Guide available on the [QIS BGA website](#). Refer to the Sustainability Guide for further instruction and commentary on how to use this tool to establish your schools' sustainability strategy.

GET PREPARED

☐ Engage with senior leadership and get endorsement

Record notes and details here:

☐ Research past or existing sustainability initiatives and plans

Record notes and details here:

☐ Engage with a variety of stakeholders

Record notes and details here:

☐ Set aside funding and allocate time for strategy development

Record notes and details here: