<table>
<thead>
<tr>
<th>Programs</th>
<th>Offer and Acceptance of Grant</th>
<th>Payment Frequency</th>
<th>First payment</th>
<th>Subsequent payments</th>
<th>Final payment</th>
</tr>
</thead>
</table>
| BGA Capital Programs  
• Commonwealth General Element | 1. Offer from Minister.  
2. Submit working drawings.  
3. Upon plan approval, complete Tender Requirements.  
4. Sign QIS BGA Agreement.  
5. Enter into a contract with Builder.  
6. Send copy of contract to QIS BGA. | Payments made over a maximum 3 year period, usually the build period. | • At commencement of construction based on builder’s contract.  
(see table on offer and acceptance requirements).  
• At least 50% of grant is paid in first year of construction. | Remainder paid in 2nd and 3rd year. | n/a |
| BGA Capital Programs  
• State Grant Capital Assistance Scheme  
• Flying Start Capital Assistance Scheme  
• Special Assistance Schools | 1. Offer from Minister.  
2. Sign QIS BGA Agreement.  
3. Submit working drawings.  
4. Upon plan approval, complete Tender Requirements.  
5. Enter into a contract with Builder. | One off payment at 25% completion of building, OR  
As Milestones stated in Agreement with QIS BGA. | • Grant paid in full upon receipt of Stat Dec at 25% completion.  
OR  
• Milestone 1 as per Milestone Schedule in Agreement with QIS BGA. | If under Milestone model, remaining payments as per Milestone Schedule in Agreement with QIS BGA. | If under Milestone model, remaining payments as per Milestone Schedule in Agreement with QIS BGA. |
| External Infrastructure | Sign QIS BGA Agreement. | Payment at completion of project. | • Paid in full at completion of project, upon receipt of proof of payment. | n/a | n/a |