## TYPICAL PAYMENT SCHEDULES FOR BGA GRANTS

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| Capital Grants Program (CGP) | 1. Approval advice from Minister.  
2. Submit final plans to BGA.  
3. Upon receipt of planning approval advice, complete tender requirements.  
4. Submit results of tender to BGA.  
5. Execute QIS BGA Agreement.  
6. Enter into a contract with builder.  
7. Send copy of contract to QIS BGA. | • Payments made over a maximum 3 year period, usually the build period. | • At commencement of construction based on builder’s contract.  
• At least 50% of grant is paid in first year of construction. | • Remainder paid in 2nd and 3rd year. | n/a          |
| **State Government** |                                                                                               |                                                                                 |                                                                              |                                                                    |              |
| State Capital Assistance Scheme (SCAS) (inc. Capital Assistance Supplementary Scheme [CASS]) | 1. Approval advice from Minister.  
2. Execute QIS BGA Agreement.  
3. Submit final plans to BGA.  
4. Upon receipt of planning approval advice, complete tender requirements.  
5. Submit results of tender to BGA.  
6. Enter into a contract with builder. | • At milestones listed within the Agreement. | • Milestone 1, 50% of grant amount at 25% completion (in terms of project value).  
• Evidence of expenditure, as requested. | • Milestone 2, 40% of grant amount at 50% completion (in terms of project value).  
• Evidence of expenditure, as requested. | n/a          |
| **State Government** |                                                                                               |                                                                                 |                                                                              |                                                                    |              |
| External Infrastructure Subsidy Scheme (EIS) | 1. Approval advice from Minister.  
2. Execute QIS BGA Agreement.  
3. If EIS project work involved,  
   a) Submit final plans to BGA.  
   b) Upon receipt of planning approval advice, complete tender requirements.  
   c) Submit results of tender to BGA.  
   d) Enter into a contract with successful tenderer.  
4. If trunk charges involved, make payment to Council. | For EIS project work:  
• Payment at claim showing 100% completion of project and evidence of expenditure.  
OR  
For trunk charges:  
• Payment at claim showing evidence of payment and payment date. | • Paid in full at 100% completion (in terms of project value) of project or payment of trunk charges, upon receipt of Stat Dec and proof of payment. | n/a | n/a |